

**MINUTES of the Full Council Meeting of Melksham Without Parish Council  
held on Monday 26<sup>th</sup> January 2026 at  
Melksham Without Parish Council Offices (First Floor), Melksham  
Community Campus, Market Place, SN12 6ES at 7:00pm**

**Present:** John Glover (Chair of Council), David Pafford (Vice-Chair of Council), John Doel, Alan Baines, Martin Franks, Mark Harris, Mark Blackham, Peter Richardson, Anne Sullivan, Chris Griffiths, Tony Hemmings, Martin Haffenden and Richard Wood.

**Officers:** Teresa Strange (Clerk) and Fiona Dey (Parish Officer)

**In attendance:** Wiltshire Councillor Nick Holder - part  
Wiltshire Councillor Phil Alford - part  
Melksham Town Councillor Charlie Stokes - part  
Melksham Town Council CEO Hayley Bell - part  
Dave Elms (Melksham Town Council Amenities Team Manager) - part

**On Zoom:** No attendees on Zoom.

**426/25 Welcome, Announcements & Housekeeping:**

Councillor Glover welcomed everyone to the meeting. As there were new attendees present, the housekeeping messages were read out. Everyone present was reminded that the meeting was being recorded and would be published on YouTube following the meeting and deleted once the minutes were approved.

**427/25 To receive Apologies and approval of reasons given**

None received as all members were present.

**428/25 Declarations of Interest**

a) Declarations of interest

None were received

b) To consider for approval any Dispensation Requests received by the Clerk and not previously considered

None were received.

**429/25 To consider holding items in Closed Session due to confidential nature**

No agenda items to be held in closed session.

**430/25 Public Participation**

Standing Orders were suspended to allow the Invited Guests to speak.

a) Melksham East Community Centre

Melksham Town Councillor Stokes provided an update on the Melksham East Community Centre. She explained that the results of two recent surveys indicated that over 80% of respondents were in favour of one larger Community Centre. It had then been resolved at the 12<sup>th</sup> of January 2026 Full Council meeting of Melksham Town to hand funds for Melksham East Community Centre

to Melksham Without Parish Council to build one larger Community Centre on the Blackmore Farm site.

Melksham Town Council CEO added that the Melksham Town Council Responsible Financial Officer (RFO) is confirming the funds which have been allocated which are (approximately):

- £315,000 CIL (Community Infrastructure Levy) to be returned from the Town Council (as the parish council previously passed this to the town council for a community centre)
- £629,000 from s106 for east of Melksham community centre
- The RFO was currently establishing the remainder of the CIL from the Hunters Wood/The Acorns development that was paid to the town council, and the CEO confirmed that this was £126,000

The Clerk advised that there was a parish council expectation that the amounts to be paid would include Interest, as per the legal agreement for the original CIL transfer.

When questioned, Melksham Town Councillor Stokes Charlie confirmed that the money is being given to the parish council for the project.

Councillor Glover thanked the town council for the positive way forward that had been reached.

b) Wiltshire Councillor Holder

Wiltshire Councillor Holder echoed Councillor Glover's comments that a good resolution had been reached about the community centre.

He also thanked everyone who attended and spoke the planning appeal hearing for the Snarltion Farm Application (PL/2024/10674). Despite the assertive questioning he felt that the points raised defending the Neighbourhood Plan were well made.

Wiltshire Councillor Holder went on to highlight a number of points related to budget setting at Wiltshire Council:

- There is an assumption about how many houses will be built in Wiltshire next year, which impacts how many properties are included in the precept calculation. Wiltshire Councillor Holder was not certain about how realistic the numbers are.
- There is a proposal to withdraw funding from Community First for its work with Community Transport (Link). The Chairman Melksham & District Link has already contacted Wiltshire Councillor Holder to ask for support by lobbying Wiltshire Council about the effect this would have not just in Melksham but in the whole of Wiltshire. He has written to Wiltshire Council to object to the reduction in funding.
- There is a proposal to introduce a booking system at the Household Recycling Centre in Bowerhill. Wiltshire Councillor Holder noted that he has resisted this change in the past.
- There is a proposal to remove the Parish Emergency Assistance Scheme (PEAS). The scheme enables local councils to refill salt bins, spread salt, and manage minor flooding (via sandbags/aquasacs) in their communities
- Parish Steward funding to be cut by £800,000 per year. It is understood that its being replaced by an increase in capital available for prevention work.

- Changes to the Area Board are planned. The proposal includes revamping the processes and changing the name. It's also proposed to reduce the number of meetings from four to three each year.
- Changes to the Local Highways and Footpaths Infrastructure Groups (LHFIG) are planned. It has been suggested that the budget for the Melksham Area could be reduced from £24,000 to about £12,000.
- It is suggested that Area Boards could be funded using a crowd funding model, with the potential introduction of a central Wiltshire community fund financed by social value contributions and community proceeds that the Area Board would then access. Wiltshire Councillor Holder suggested that this asks taxpayers to pay more money (in addition to the precept) to fund the Area Boards.
- It is then suggested that the Area Board grant funding criteria are changed. Areas Boards would apply directly to the grant holders, the Small Decision-Making Board feeding from the Commercial Gateway Group. Wiltshire Councillor Holder was unsure what this was but felt that this would be another layer of bureaucracy to block spending on local communities

Wiltshire Councillor Holder felt that the proposals were retrograde steps - taking decision making away from local communities, taking parish stewards away from local communities, reducing LHFIG money and reducing the PEAS process. He feels that it is bad news for the community.

Wiltshire Councillor Holder explained that as the budget is in a consultation phase, the parish council have the opportunity to provide feedback to Wiltshire Council before the cabinet meeting on 3<sup>rd</sup> February 2026.

It was noted that the feedback from Wiltshire Councillor Holder cannot be discussed in the meeting as it was not included on the agenda.

**Resolved:** To allow the Clerk, working with the Chair and Vice-Chair, to investigate the proposals and provide feedback to Wiltshire Council on issues impacting the parish.

c) Wiltshire Councillor Alford

Wiltshire Councillor Alford highlighted that changes are also being proposed to the LHFIG substantive project scheme. He indicated that the criteria for ranking projects may be changed to give priority to projects which benefit the largest number of people. He was waiting for more details to come forward but was concerned that this would advantage projects in built-up areas over rural areas.

With regards to the Wiltshire Council budget, Wiltshire Councillor Alford commented that the Q3 outrun report was not yet available but had heard rumours of significant overspend which suggests that spending is not under control and that the budget will not be balanced by the end of the year. He explained that the assumption is that next year's budget will have to be balanced and that changes to the proposed cutbacks e.g. reinstatement of Link funding, would put additional pressure on the budget. He also noted that the budgetary impact of changes to Blue Badge parking are not known. He explained that the medium-term strategy appears to assume that this year will be balanced and then assumes that the following three years are not balanced and will make use of reserves. An overspend this year (rumoured to be as much as £20M) would have to come from reserves resulting in a structural deficit in the following years, which in turn would lead to significant cuts.

Wiltshire Councillor Alford, who is also a Melksham Town Councillor, reported that during the Town Council budget setting process if had been proposed to allocate £10,000 towards LHFIG contributions. As projects are funded 2/3 by LHFIG and 1/3 by town/parish councils, this would have been more than sufficient to utilise all the LHFIG budget for projects within the town. Wiltshire Councillor Alford reported that some Melksham Town Councillors felt entitled to make use of the whole LHFIG budget as they feel the town makes a bigger contribution. Following discussion, £6,500 was allocated in the Melksham Town Council budget.

Wiltshire Councillor Alford provided an update following on from his comments at the Planning Meeting held on 15<sup>th</sup> December 2025, relating to a change in policy announced by the Cabinet member for Strategic Planning, Development Management (Min 368/25a) related to affordable housing and social rent. He explained that affordable housing that is purchased from developers that has been put in place through a S106 agreement is not eligible for Homes England funding. Therefore, housing associations cannot afford to buy the properties for social rent without a discount, and developers cannot afford to sell the properties with a discount. He noted that neither the housing associations nor the developers have asked for a change in policy or been consulted. He commented that he felt the policy may not be progressed.

Melksham Town Councillor Stokes, Melksham Town Council CEO and Melksham Town Council Amenities Team Manager left the meeting.

The meeting reconvened.

#### **431/25 Civility and Respect**

- a) As the result of recent issues raised about both conduct and data protection, from several sources, including three formal complaints, members reviewed the following documents, which have previously been adopted/shared, with the sections relevant to the recent issues highlighted:
  - GDPR regulations relating to identifying individuals in public meetings
  - The parish council's Code of Conduct
  - The Good Councillor Guide
  - The parish council's Social Media Policy

Members agreed that they had read and understood the documents

- b) **Resolved:** To re-adopt the current Members Email Policy unchanged.
- c) **Resolved:** To pass any additional training requests to the Clerk.

#### **432/25 Full Council**

- a) **Resolved:** To approve the Minutes of the Full Council Meeting held on 8<sup>th</sup> December 2025.
- b) **Resolved:** To hold a Staffing Committee meeting on Monday 16<sup>th</sup> February 2026 (with no changes to the Full Council meeting to be held on 9<sup>th</sup> February 2026)

## 433/25 Planning

### a) Planning Committee Minutes from 15<sup>th</sup> December 2025

**Resolved 1:** The Minutes of the Planning Committee Meeting held on Monday 15<sup>th</sup> December 2025 were formally approved by the council and for the Chair to sign them as a correct record.

### Planning Committee Minutes from 12<sup>th</sup> January 2026

The following corrections were made to the Minutes:

- Min 408/25 the word 'not' was corrected to the word 'to'
- Min 409/25 the word 'not' was removed to clarify the sentence

**Resolved 2:** With the amendments above, the Minutes of the Planning Committee Meeting held on Monday 12<sup>th</sup> January 2026 were formally approved by the council and for the Chair to sign them as a correct record.

### b) **Resolved:** To approve the confidential note accompanying the Planning Committee Minutes of 15<sup>th</sup> December 2025.

There were no confidential notes to accompany the minutes from 12<sup>th</sup> January 2026.

### c) **Resolved:** To approve the Planning Committee recommendations of 12<sup>th</sup> January 2026.

There were no recommendations in the minutes from 15<sup>th</sup> December 2025.

### d) Members received an update on the Snarlton Farm planning appeal (APP/Y3940/W/25/3373278) which had started on 20<sup>th</sup> January 2026. Thanks were given to everyone who attended to speak and for their robust responses when questioned. It was noted that the outcome is expected in March 2026.

It was also noted that the planning appeal for Woodrow Road (APP/Y3940/W/25/3374421) starts on 3<sup>rd</sup> February 2026. While the defence team for Wiltshire Council and the parish council approach will be the same, the two appeals are not interlinked.

Wiltshire Councillors Holder and Alford left the meeting.

## 434/25 Finance

### a) The following corrections were made to the Minutes:

- Min 388/25c (table) the number '231' was corrected to the number '213'
- Min 390/25a the number '92,987' was corrected to the number '72,984'
- Min 391/25a Administration costs – the word 'uncontested' was changed to 'contested' to clarify the sentence
- Min 398/25 Recommendation - the word 'councils' was changed to 'councillors' to clarify the sentence

Councillor Griffiths left the meeting.

**Resolved:** With the amendments above, the Minutes of the Finance Committee Meeting held on Monday 5<sup>th</sup> January 2026 were formally approved by the council and for the Chair to sign them as a correct record

Members complemented the Finance and Amenities Officer for the quality of the Finance Committee minutes.

b) **Resolved:** To approve the confidential note accompanying the minutes of the Finance Committee meeting held on 5<sup>th</sup> January 2026.

Councillor Griffiths rejoined the meeting

c) The extract from Finance Regulations regarding the setting of the budget and precept, that councillors are not able to vote on the precept if they haven't paid their council tax in the last two months, was noted. No councillors declared that they had not paid their council tax.

d) Councillor Glover ran through the recommendations individually, and each was voted on separately with the exception of the recommendations for the budget and precept, which would be considered under separate agenda items to ensure clarity and transparency for this important decision that had to be made by the Full Council. The Clerk explained that due to the fact that the next agenda item in relation to amendments to the budget may change the CIL and Solar Farm figures, these recommendations were unable to be approved until the Budget agenda item was considered.

**Resolved 1:** The recommendations contained in the Finance Committee minutes of 5<sup>th</sup> January 2026, were formally approved except those relating to the Budget and Precept:

- Min 388/25 b Recommendations 1 & 2 (CIL)
- Min 389/25 a Recommendation (Solar Farm)
- Min 389/25 b Recommendation (Solar Farm)
- Min 390/25 a Recommendation (General Fund)
- Min 390/25 c Recommendations 1, 2, 3, 4 & 5 (Earmarked reserves)
- Min 391/25 a Recommendation 1 (Budget admin costs)
- Min 391/25 a Recommendation 2 (Budget parish amenities cost)
- Min 391/25 a Recommendation 4 (Budget community support cost)
- Min 391/25 b Recommendation (Virement)
- Min 392/25 c Recommendation (Precept amount)

Which were subsequently all considered and approved as part of min 434/25 e (Budget) + f (precept) at this meeting.

And except the Recommendation relating to the Chair's Allowance.

Councillor Glover declared an interest in the recommendation related the Chair's Allowance as chair of the council and would take no part in voting. Councillor Pafford, as Vice- Chair of the Council, chaired this item.

Councillor Glover left the meeting.

**Resolved 2:** To approve the recommendation contained within the Finance Committee Minutes of 5<sup>th</sup> January 2026 related to the Chair's Allowance for 2025/26 (Min 400/25)

Councillor Glover rejoined the meeting.

e) It was noted that all members had been provided with the budget spreadsheets so that they could view each item line by line.

**Resolved:** To approve the Budget for 2026/27 and the year ending position for 2025/26.

f) **Resolved 1:** To approve the recommendation detailed under Min.392/25c of the Finance Committee meeting minutes held on Monday 5<sup>th</sup> January 2026. The parish council sets a precept of £302,429.00 for 2026/27 against a taxbase of 2990.29. This is an increase of £17,294.00 (6.1%) on last year's precept. An average band D household will be contributing £101.14 for the year, an additional £5.49 on last year, which is a rise of 5.74%.

**Resolved 2:** To approve all of the outstanding recommendations as per Min 434/25 d.

Councillors Glover and Pafford expressed an interest in attending the meeting to be arranged with the youth organisation to discuss the project further (Min 398/25).

g) It was noted that each year the parish council issued a press release on its precept and how it was going to spend the money. After a discussion, members agreed that the Clerk should submit a press release based on members' comments and the press release from the previous year.

**Resolved:** The Clerk to write a press release on Precept and Budget Proposals

h) Members noted that for any town and parish councils that have a precept over £140,000, they are required to provide Wiltshire Council with a breakdown of their service expenditure and income. This information has to be provided under three headings, which the parish council have chosen to be administration, parish amenities, and community support, as this is what was reported by Wiltshire Council and what residents see when they receive their council tax bill. This is why the parish council breaks the expenditure down under these headings in the Finance Committee minutes for budget setting, so that it provides everyone with clarification. As such, members noted the following information to be provided in the council tax leaflet:

Expenditure	2025/26 (£)	2026/27 (£)
Administration	193,028	183,702
Parish Amenities	153,951	244,294
Community Support	128,832	110,872
Total gross expenditure	475,811	538,868
<b>Less</b>		
Income	212,466	100,816

Use of reserves	-21,790	135,623
	0	0
Budget requirement (precept)	<b>285,135</b>	<b>302,429</b>

i) The Clerk explained that the reserves breakdown provides details of anticipated committed, contingency, short-term (<3years) and medium-term spending from the reserves. It was noted that although the reserves total ~£600,000, ~£419,000 is ringfenced for specific use due to legal agreements or eligibility from funding sources.

**Resolved:** To approve the anticipated reserves breakdown for year ending 31<sup>st</sup> March 2026.

j) Members noted that the draft Internal Auditor's report included three negative comments alongside 93 positive comments. The Clerk explained that two of the negative comments related to the timing of the annual risk register and investment strategy review, which is undertaken at the January Finance Committee meeting. As this meeting takes place after the Internal Auditor's visit, the review is not complete at the time of the audit, resulting in negative comments.

Members considered whether the risk register and investment strategy review could be brought forward to an earlier Finance Committee meeting, such as June. However, it was agreed that this would be too early for newly appointed Finance Committee members to have sufficient understanding of the Council's finances and therefore the risks and investment strategy.

**Resolved:** To retain the current timing of the risk register and investment strategy review and to accept that negative comments related to these points will be received in the Internal Auditor's report.

It was noted that the Clerk has asked for clarification on the third negative comment.

k) **Resolved:** To note Receipts & Payments reports for December 2025.

l) Quarterly Reports for Quarter 3 (Oct, Nov, Dec).
 

- i. **Resolved:** To note Budget vs Actual Q3 report (Oct, Nov, Dec).
- ii. **Resolved:** To note the Bank Reconciliation report
- iii. **Resolved:** To note a £6,140.46 VAT reclaim has been received

m) **Resolved:** For Councillors Doel and Glover to be cheque signatories/online authority for January payments.

n) The fund transfer undertaken under Clerk's delegated powers between meetings was noted. The Clerk requested an increase in her delegated authority limit (financial regulation 6.8iv) as the current limit of £10,000 is not sufficient to cover the monthly payment runs.

**Resolved:** To increase the delegated authority limit for the Clerk (under financial regulation 6.8iv) to £50,000.

- o) **Resolved:** To transfer £20,000 from the Lloyds current account to the Unity current account and then onwards to CCLA, and to transfer £4,000 from the CCLA to the Unity current account to enable the January payment run and February direct debits.

Councillors Pafford and Blackham to sign related cheques and bank transfer paperwork straight after the meeting.

#### **435/25 Highways, Footpaths and Streetscene**

- a) **Resolved:** To approve the Minutes of the Highways, Footpaths and Streetscene Committee Meeting held on 19<sup>th</sup> January 2026
- b) **Resolved:** To approve the Highways, Footpaths and Streetscene recommendations contained within the Minutes of 19<sup>th</sup> January 2026

#### **436/25 Asset Management:**

- a) The Clerk provided an update on Shurnhold Fields works. The car park has been completed and the bollards installed. The pedestrian gates have not been installed as on review it was concluded that they were not suitable/needed. Installation of the overhead barrier has been delayed as it was damaged leaving the factory and has been returned for repainting. The contractors have now left site but will return in drier weather in the spring to reseed the grass/wildflowers.

A trench is needed for the water tap connection, this will need a Road Closure across Dunch Lane. It is hoped that that can be completed in the spring when the contractors are back on site. Quotes have been received for the supply and installation of the tap. The costs associated with installation of the tap have previously been agreed and so the Clerk is proceeding with this element due to its relative low value and previous approval under the wider scheme. The Clerk is still waiting for final project costs from Wiltshire Council, but these will not be available until the work is completed.

Members discussed the possibility of installing a water collection butt on the maintenance shed, which could be funded from the maintenance fund.

- b) The installation of a new bus shelter (where the previous one had been demolished) on the A350 Beanacre Road was noted.
- c) The report on the Beanacre Play Area Resistance Wood Drill Testing was noted and the next steps discussed.

**Resolved:** Officers to obtain quotes for repairing/replacing individual pieces of equipment and for replacing all the entire play area. Quotes to be considered by the Asset Management committee.

- d) Members considered a request from Knorr Bremse to use the Pavilion car park from 1<sup>st</sup> March 2026 until the end of July 2026, with daily usage hours of 6:00 AM and 4:00 PM. Members discussed concerns about security, wear and tear on the car park and potential contributions from the company to the parish council.  
**Resolved:** Officers to liaise with Knorr Bremse to move forward and to address the concerns raised.
- e) **Resolved:** To consent to 'Trustees of Shaw Hill Playing Field and Village Hall' to apply for Planning Permission to extend the carpark, as per 18.4 of their lease.

#### 437/25 Community Governance Review (CGR)

- a) Members noted that Bromham Parish Council's views on the boundary changes had not been available when the parish council had proposed changes (due to the short consultation period). It was noted that Bromham Parish Council had subsequently resolved to object to the parish boundary changes proposed by Melksham Without Parish Council and in favour of retaining the current boundary at their January 2026 Full Council meeting.

**Resolved:** To withdraw the proposed changes to the boundary with Bromham parish as described in Min 357/25ai resolutions 1 & 2.

- b) It was noted that clarification had been received regarding the impact on Neighbourhood Plan Local Green Space designations from parish boundary changes. It was noted that the Bowerhill Residents Action Group (BRAG) picnic area would retain Local Green Space designation even if moved into another parish.

#### 438/25 Partnership Working:

- a) East of Melksham Community Centre
  - i. Members noted the Melksham Town Council resolutions that had been shared by Melksham Town Councillor Stokes during public participation (Min 430/25a)
  - ii. **Resolved:** The Clerk to ask the developer (David Wilson) to plot a two storey Community Centre of the same size as Bromham's community centre on the Blackmore Farm plans to inform site location and input into Reserved Matters application.
- b) Members noted the draft minutes from the Joint Melksham Town Council & Melksham Without Parish Council Cemetery Working Party (13<sup>th</sup> January 2026). Councillor Glover explained that the general feeling of the meeting was that neither council would want to take on any extension to the main cemetery.  
**Resolved:** The Clerk to follow up on the actions from the previous Cemetery Working Party on 23<sup>rd</sup> September 2025 (as these had not been discussed in the meeting)

c) Councillor Harris reported that he had attended the Melksham Town Council CCTV Working Party that evening (26<sup>th</sup> January 2026). He reported that the meeting discussed a CCTV System Review report that had been received. The report is to be discussed further at an extraordinary Full Council meeting of Melksham Town Council on Monday 2<sup>nd</sup> February 2026.

d) Joint Melksham Emergency Plan

Members discussed no longer continuing to pay for the database license, dedicated phone number and website associated with the joint Melksham Emergency Plan as these have still not been fully implemented following Covid. It was noted that they were being paid for using an SSEN (Scottish and Southern Electricity Networks) grant and that the grant is running out. The money for the fridge magnet (to advertise the emergency scheme number) has not been spent so could be repaid, or possibly repurposed, with SSEN agreement, to support other community resilience schemes e.g. to replace funding that previously came from Wiltshire Council PEAS (Parish Emergency Assistance Scheme).

The Clerk explained that she has arranged a meeting with Melksham Town Council officers to review Emergency Plan. It was felt that the plan did not need to include a Covid pandemic type response for more short term specific incidents but that actions from the previous pandemic could be reactivated if the need arose.

**Resolved:** To scale back the Emergency Plan by stopping the database license, dedicated phone number and website, with the remainder of the SSEN grant to be repurposed pending clarification from SSEN.

e) The Clerk provided feedback from the Village Hall meeting (which provides mutual support across the town and parish village halls and community buildings). It was noted that Village Halls are being encouraged to move away from the use of personal emails for communications related to the organisations, however some feel that they lack the IT skills to do this and would like some support (with set up and on-going). Members discussed that name/details of the council's IT support could be provided.

**Resolved:** To ask village hall organisations to apply through the grant process for funding for IT support.

f) The new Digital Wiltshire online platform designed to keep residents, businesses, and stakeholders informed about the rollout of gigabit-capable broadband across Wiltshire North and South, South Gloucestershire, and Swindon was noted.

Meeting closed at 9:10 pm

Chairman, 9<sup>th</sup> February 2026

Date: 06/01/2026	Melksham without Parish Council Current Year						Page: 257						
Time: 11:13	Cashbook 1						User: MR						
	Current Account & Instant Acc						For Month No: 9						
<b>Receipts for Month 9</b>													
<b>Nominal Ledger Analysis</b>													
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail						
	Balance Brought Fwd :	5,706.80					5,706.80						
V4876-ALLO	Banked: 01/12/2025	40.00											
V4876-ALLO	Allotment Holder	40.00		1320	310		40.00 Briansfield 14 rent						
V4877-ALLO	Banked: 03/12/2025	80.00											
V4877-ALLO	Allotment Holder	80.00		1310	310		80.00 Berryfield 2a rent						
500188-CAS	Banked: 08/12/2025	80.00											
V4878-079	Allotment Holder	40.00		1310	310		40.00 Berryfield 17a rent						
V4879-053	Allotment Holder	40.00		1310	310		40.00 Berryfield 5b rent						
V4880-BACS	Banked: 08/12/2025	7.23											
V4880-BACS	Melksham Environment Group	7.23		1130	110		7.23 Inv.536- Leaflet photocopying						
V4881-BACS	Banked: 09/12/2025	521.25											
V4881-BACS	Future of Football FC	521.25		1210	210		521.25 Inv.533- November bookings						
<b>Total Receipts for Month</b>		728.48	0.00	0.00			728.48						
<b>Cashbook Totals</b>		6,435.28	0.00	0.00			6,435.28						

Date: 06/01/2026	Melksham without Parish Council Current Year						Page: 258						
Time: 11:13	Cashbook 1						User: MR						
	Current Account & Instant Acc						For Month No: 9						
<b>Payments for Month 9</b>													
<b>Nominal Ledger Analysis</b>													
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount Transaction Detail					
09/12/2025	Lloyds Bank	V4871-SERV	10.50		4140	120		10.50 Service Charge					
15/12/2025	Daisy (Onebill)	V4872-DD	63.85		10.64	4190	120	53.21 Inv.23-Office & Line wifi					
15/12/2025	Daisy (Onebill)	V4873-DD	72.11		12.02	4384	220	60.09 Inv.24-Pavilion line & wifi					
23/12/2025	EDF Energy	V4874-DD	170.69		8.13	4312	220	162.56 Inv.06-Pavilion Gas					
31/12/2025	Lamplight	V4875-DD	57.00		9.50	4686	170	47.50 Inv.385-MCS Lamplight					
<b>Total Payments for Month</b>		374.15	0.00	40.29			333.86						
<b>Balance Carried Fwd</b>		6,061.13											
<b>Cashbook Totals</b>		6,435.28	0.00	40.29			6,394.99						

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Date: 06/01/2026

**Melksham without Parish Council Current Year**

Page: 279

Time: 11:13

**Cashbook 2**

User: MR

**Unity Bank**

For Month No: 9

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**Receipts for Month 9**

**Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		<b>Balance Brought Fwd :</b>	<b>27,582.05</b>				<b>27,582.05</b>	
V4869-INTE	Banked: 02/12/2025	<b>2,651.41</b>						
V4869-INTE	CCLA Investment Management	2,651.41			1080	110	2,651.41	Interest
	Banked: 17/12/2025	<b>10,000.00</b>						
V4870-TRAN	CCLA	10,000.00			240		10,000.00	Transfer CCLA TO Unity
<b>Total Receipts for Month</b>		<b>12,651.41</b>		0.00	0.00		<b>12,651.41</b>	
<b>Cashbook Totals</b>		<b>40,233.46</b>		<b>0.00</b>	<b>0.00</b>		<b>40,233.46</b>	

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Date: 06/01/2026	Melksham without Parish Council Current Year							Page: 280
Time: 11:13	Cashbook 2							User: MR
	Unity Bank							For Month No: 9
	<b>Payments for Month 9</b>							
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount Transaction Detail
01/12/2025	Grist Environmental	V4864-DD	79.56		13.26	4770	220	66.30 Inv.561- B'hill Waste away
16/12/2025	Lloyds Bank PLC	V4865-DD	561.85		82.52	4175	120	72.45 Office 365 for Cllrs
					4175	120		24.97 Adobe PDF
					4175	120		30.24 Officer office 365-19/11-18/12
					4175	120		30.90 Officer office 365-17/12-16/11
					4175	120		6.33 Website domain
					4722	320		6.45 Eye wash
					4150	120		9.96 A3 Copier paper
					4155	120		45.98 Refreshments for meetings
					4150	120		7.50 Envelopes
					4155	120		19.99 Refreshments for meetings
					4150	120		58.86 Leaflet stand for office
					4200	120		12.99 Meeting subscription
					4155	120		17.84 Refreshments for meetings
					4150	120		7.90 A4 Envelopes
					4155	120		3.82 Napkins for Dec Full Council
					4150	120		13.02 Office first aid kit
					4150	120		14.56 Sticky notes and paper clips
					4150	120		13.45 Hi Viz
					4381	220		30.85 Toilet brush holders
					4686	170		6.99 MCS Phone line
					4190	120		41.28 Office phone charges
					4140	120		3.00 Monthly Fee
17/12/2025	EDF Energy	V4866-DD	141.99		6.76	4302	220	135.23 Inv.014-Pavillion electricity
19/12/2025	Agilico	V4845-BACS	49.38		8.23	4130	120	41.15 Inv.1374613-Office photocopyin
19/12/2025	Aquasafe Environmental Ltd	V4846-BACS	168.00		28.00	4212	220	140.00 Inv.251205-December PPM Visit
19/12/2025	Cleveland Sitesafe	V4847-BACS	1,440.00		240.00	4820	142	1,200.00 Inv.7194- Delivery for shed
					347	0		-1,200.00 Inv.7194- Delivery for shed
					6000	142		1,200.00 Inv.7194- Delivery for shed
19/12/2025	GB Sport & Leisure	V4848-BACS	190.80		31.80	4575	142	159.00 Inv.19082-Replacement swing se
19/12/2025	JH Jones & Sons	V4849-BACS	2,742.77		457.13	4402	320	72.94 Inv.5651- Allotment grass cutt
					4402	320		21.88 Inv.5651- BSF Hedge cut
					4400	142		417.42 Inv.5651- Play area grass cutt
					4780	142		149.86 Inv.5651- Play Area bin empty

Continued on Page 281

Date: 06/01/2026

## Melksham without Parish Council Current Year

Page: 281

Time: 11:13

## Cashbook 2

User: MR

## Unity Bank

For Month No: 9

## Payments for Month 9

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
					4400	142		21.84	Inv.5651- Beanacre leaf cleara
					4400	142		42.03	Inv.5651- Kestrel Shrub mainte
					4820	142		39.36	Inv.5651- SHF Annual cut
					347	0		-39.36	Inv.5651- SHF Annual cut
					6000	142		39.36	Inv.5651- SHF Annual cut
					4401	220		1,150.06	Inv.5651- JSF Pitch maintenanc
					4400	142		25.00	Inv.5651- Grass Outside BYF P/
					4781	220		96.50	Inv.5651- JSF bin emptying
					4405	220		50.67	Inv.5651- JSF Hedge maintenanc
					4409	142		198.08	Inv.5651- Hornchurch POS cut
19/12/2025	Wiltshire Publication	V4850-BACS	59.52		9.92	4230	120	49.60	Inv.109-Grant advert
19/12/2025	Colin Harrison Design	V4851-BACS	32.74		5.46	4680	170	27.28	Inv.4130-NHP 1 website domain
19/12/2025	Wiltshire Pension Fund	V4852-BACS	2,249.90			4045	130	1,707.78	Period 9- December 2025
						4000	130	267.36	Period 9- December 2025
						4010	130	142.78	Period 9- December 2025
						4020	130	131.98	Period 9- December 2025
19/12/2025	HM Revenue & Customs	V4853-BACS	2,887.30			4000	130	523.20	Period 9- December 2025-T
						4000	130	230.70	Period 9- December 2025-NI
						4010	130	254.20	Period 9- December 2025-T
						4010	130	113.09	Period 9- December 2025-NI
						4010	130	8.00	Period 9- December 2025
						4020	130	219.00	Period 9- December 2025-T
						4020	130	98.20	Period 9- December 2025-NI
						4460	142	208.00	Period 9- December 2025
						4800	320	10.80	Period 9- December 2025
						4070	120	16.00	Period 9- December 2025
						4041	130	1,206.11	Period 9- December 2025
19/12/2025	Radcliffe Fire Protection Ltd	V4854-BACS	179.46		29.91	4210	120	149.55	Inv.59-PAT testing- office
19/12/2025	Wiltshire Council	V4855-BACS	3,343.25			4270	140	3,343.25	431- Office rent-1/1/26- 31/3
19/12/2025	Wills Assoc of Local Councils	V4856-BACS	450.00			75.00	4055	130	375.00 CILCA Support course- Finance O
19/12/2025	JH Jones & Sons	V4857-BACS	926.40			154.40	4540	142	772.00 Inv.5701-SID Deployment-6th De
19/12/2025	David Pafford	V4863-BACS	64.00				4070	120	64.00 Chairs Allowance- December 25
24/12/2025	Teresa Strange	V4858-BACS	██████████			87.80	4000	130	██████████ December 2025 Salary
							4820	142	439.00 Trench inspection

Continued on Page 282



Date: 06/01/2026

**Melksham without Parish Council Current Year**

Page: 65

Time: 11:14

**Cashbook 4**

User: MR

Instant Access Unity 20476339

For Month No: 9

**Receipts for Month 9**

**Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		<b>Balance Brought Fwd :</b>	<b>2,952.83</b>				<b>2,952.83</b>	
V4882-INTE	Banked: 31/12/2025	<b>16.27</b>						
V4882-INTE	Unity Trust Bank	16.27			1080	110	16.27	Interest
	<b>Total Receipts for Month</b>	<b>16.27</b>	0.00	0.00			<b>16.27</b>	
	<b>Cashbook Totals</b>	<b>2,969.10</b>	0.00	0.00			<b>2,969.10</b>	

Date: 06/01/2026

**Melksham without Parish Council Current Year**

Page: 66

Time: 11:14

**Cashbook 4**

User: MR

Instant Access Unity 20476339

For Month No: 9

**Payments for Month 9**

**Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
			<b>0.00</b>						
	<b>Total Payments for Month</b>		<b>0.00</b>	0.00	0.00			<b>0.00</b>	
	<b>Balance Carried Fwd</b>		<b>2,969.10</b>						
	<b>Cashbook Totals</b>		<b>2,969.10</b>	0.00	0.00			<b>2,969.10</b>	

Date: 06/01/2026

**Melksham without Parish Council Current Year**

Page: 41

Time: 11:14

**Cashbook 5**

User: MR

CCLA

For Month No: 9

**Receipts for Month 9**

**Nominal Ledger Analysis**

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
		<b>Balance Brought Fwd :</b>	<b>795,000.00</b>				<b>795,000.00</b>	
	Banked:	<b>0.00</b>					<b>0.00</b>	
		0.00					0.00	
	<b>Total Receipts for Month</b>	<b>0.00</b>	0.00	0.00			<b>0.00</b>	
	<b>Cashbook Totals</b>	<b>795,000.00</b>	0.00	0.00			<b>795,000.00</b>	

Date: 06/01/2026

**Melksham without Parish Council Current Year**

Page: 42

Time: 11:14

**Cashbook 5**

User: MR

**CCLA**

For Month No: 9

**Payments for Month 9**

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
17/12/2025	Unity Bank	V4870-TRAN	10,000.00			220		10,000.00	Transfer CCLA TO Unity
<b>Total Payments for Month</b>									
			10,000.00	0.00	0.00			10,000.00	
<b>Balance Carried Fwd</b>									
			785,000.00						
<b>Cashbook Totals</b>									
			795,000.00	0.00	0.00			795,000.00	

